

NOVEMBER 13, 2013 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON NOVEMBER 13, 2013, AT 3:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Superintendent Cade Douglas, newly appointed Business Administrator Chad Lloyd, and Executive Secretary Patricia Sanchez. Assistant Superintendent Gail Albrecht was excused.

Also in attendance were Secretary Mavane Loftus, Accountant Kari Carter, Principal Ted Chappell, teachers Phil & Stephanie Johnson, Nathan Blackner, Gaylene Dobish, patrons Ross Franks Jr., Peter S., Danny Eldred, SEA President Curt Benjamin, students William Zobell, Katelin Crowther, Bethany Nash, and Paiute Education Director Wanda Foghorn.

President Johnson welcomed everyone to the meeting.

Superintendent Douglas offered the reverence and led the group in the Pledge of Allegiance.

ITEM #2. – OATH OF OFFICE. President Johnson administered the Oath of Office to Chad W. Lloyd as the Business Administrator of Sevier School District.

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ITEM #3. – CONSENT AGENDA. Mr. Orr mentioned that a school employee had contacted him with concerns in regards to the new cell phone policy stipend plan. Superintendent Douglas clarified the policy and the reimbursement schedule.

President Johnson called for objections on the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #3.A. – APPROVAL OF MINUTES. Minutes from the following meetings were approved: October 9, 2013, Board Meeting and Closed Meeting

ITEM #3.B. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Valerie Peterson** as a CNS assistant at Richfield High; **Sheryl Outzen** as a cook at South Sevier High; **Sharron Adams** as a cook at South Sevier High; **Amy Bastian** as a first grade teacher at Ashman Elementary; **Jodi Vakautakakala** as a copy machine facilitator at South Sevier High, and **Jefry Anderson** as a part-time math teacher at Richfield High.

ITEM #3.C. – REQUEST FOR OUT-OF-STATE TRAVEL. Richfield High School teacher Stephanie Johnson received approval to participate in the ETS (Educational Testing Service) Sociology PRAXIS study in Princeton, NJ on December 4-7, 2013. ETS will pay all travel and lodging expenses.

ITEM #3.D. – NEW POLICY #2585, CELL PHONE STIPEND – SECOND READING. The proposed new policy received second reading approval.

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ITEM #3.E. – STUDENT RECOGNITION. The following students were recognized and congratulated on their achievements. A letter of congratulations will be sent to each student.

*Academic All-State Winners:*

**Richfield High (3A)**

Griffin Thompson Boys' Golf  
Faith Johnson Girls' Soccer

**South Sevier High (2A)**

Hadley Jensen Girls' Volleyball  
Kelsey Brown Girls' Tennis  
Emily Ware Girls' Cross Country

ITEM #3.F. – ADULT EDUCATION PROGRAM A+ CURRICULUM & CREDIT. The Sevier School District Adult Education Program utilizes the A+ Curriculum, which is an approved and commonly used curriculum for adult education programs. Adult Education students may be awarded elective credit for Adult Basic Education Courses if approved by the Adult Education Coordinator. The Adult Education A+ Curriculum & Credit received Board approval.

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ITEM #3.G. – FINANCIAL SUMMARY. The financial summary for the period ending October 31, 2013, was approved as well as the list of checks issued in October 2013.

ITEM #4. – PATRON DIALOGUE. Richfield High School teachers Nate Blackner and Phil Johnson addressed the Board and voiced pros and cons in regards to the proposed 2014-15 school year calendars. They asked that the Board consider their concerns when finalizing the calendar.

Paiute Education Director Wanda Foghorn introduced herself to the group and explained that their agency has had a connection to Sevier School District through the Title VII program. She explained that the Paiute tribe bands are located in Millard, Sevier, Washington, and Iron counties. Their agency makes visits to these districts to see how the Paiute students are doing. Their goal is to work collaboratively with the schools where Paiute students attend and she also explained the scholarships and programs offered by the Paiute tribe. Superintendent Douglas invited her to attend the District's Title VII meetings, which are held every other month.

ITEM #5.A. – DISCUSSION – ITEMS FROM THE BOARD.

- USBA Conference: Board members were asked to submit their registration forms for the upcoming conference in January.

ITEM #5.B. – DISCUSSION – ITEMS FROM ADMINISTRATION.

**Items from Superintendent Douglas**

- Calendar options: Superintendent reported that 218 employees had participated in the calendar survey and also shared the results. This item was discussed further down on the agenda.
- The Legislative Dinner is scheduled for Thursday, December 12 at 6:00 p.m. at Juab High School. Superintendent explained that a good group of legislators were planning to attend this meeting. The District will contact Senator Okerlund and Representative McIff to arrange transportation for them to travel with District officials.

- Superintendent Douglas explained that the USOE has been working with the District's secondary schools and approached the District about a piloting a concurrent enrollment class that would be originated at one of the high schools, which would then be broadcast to the other high schools and perhaps other districts. The intent is to maximize a master teacher and have them use EdNet to broadcast the class to other students. The District was in favor of the pilot, however, the state has now backed out due to funding. There is a bill forthcoming proposing that Snow College or another university would provide all concurrent enrollment classes to all high school students in the state. The District is planning on piloting this type of class beginning in January. UEN has offered to assist with the pilot using some of their older equipment that is still functional. This would give students the opportunity to attend classes through a broadcast and also provide interventions for them.
- NWEA Fall Mean RIT charts: Superintendent Douglas reviewed the NWEA results with the group and explained that 39 out of the 43 content areas in all grades were above the national norm. He took the information from the three attendance areas and calculated the highest norms and found that they were scattered among those areas. The PLC's have definitely been a positive direction for the District; collaboration amongst the teachers is key for their success as well as for the students.

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- Superintendent Douglas commented that he had received numerous thank you notes from employees thanking the Board and administration for the one-time salary adjustment allocation given to employees in October.

#### **Items from Chad Lloyd**

- Mr. Lloyd provided an update on the following construction projects:
  - The Salina Elementary project is coming along well and students are back in their classrooms. Claims to the insurance company will soon be completed.
  - The RHS tennis courts project is near completion. Bleachers are to be installed this week and landscaping will begin soon. The project has gone very well and quickly.
  - The RHS temporary heat project for building #3 has moved along slower than planned but should be completed in the next couple of weeks.
  - The RHS asbestos removal bid is scheduled for November 14. Three contractors participated in the walk-through of the project. The project had to be moved back to facilitate the contractors.
  - The RHS demolition bid is scheduled for the first part of December.
- Mr. Lloyd reviewed change orders for Koosharem Elementary and Cedar Ridge High School with the group.
- The December Work Session is scheduled for Wednesday, December 11 and the agenda is as follows:
  - CTE – Out-of-State travel discussion
  - KMA – RHS update
  - FY 2013 Audit
- Mr. Lloyd explained that there had been a discussion with Mr. Wilson and Superintendent Douglas about continuing the practice as has been with the former business administrator to award construction jobs of a reasonable amount and approve change orders prior to formal Board approval. Both he and the superintendent requested continuing this practice.

- Mr. Lloyd explained that the District held a competitive bond sale on October 17. Thirty-six million dollars of general obligation bonds were issued, which leaves the District with \$10 million authorized to issue at a later date. There were several bids for the bonds; former Business Administrator Pat Wilson analyzed the information and helped select the one that would work best for the District. The District received \$1.7 million in premium on the sale of bonds. Proceeds from the sale after accounting for issuance costs and premium were roughly \$37.2 million. Mr. Lloyd shared the following information with the group: estimated sources and uses/allocation of funds, future debt service capacity and analysis, and a preliminary estimate of tax rates for 2013-14.

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- Mr. Lloyd explained that the District had met with representatives from Zion's Bank in regards to investing a portion of the bond proceeds plus additional district funds in order to increase the rate of return that we are currently receiving through the PTIF. He provided and reviewed the contract between the District and Contango Investors Inc., which is a subsidiary of Zion's Bank.

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- Resource Officers update: Mr. Lloyd commented that the process is moving along very well. The interlocal agreement is almost in place with a few minor issues. The meeting on November 20 should provide the final contract. The District has partnered with the County because the small communities would have to raise taxes by a significant amount.

**ITEM #6. – CLOSED MEETINGS. A motion was made at 5:00 p.m. by Richard Orr and seconded by Don Naser to take a break and go into the Closed Meeting to discuss the character, professional competence, or physical or mental health of an individual(s) and litigation. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.**

In attendance were President Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser and Richard Orr, as were Superintendent Cade Douglas, newly appointed Business Administrator Chad Lloyd, former Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez.

**A motion was made at 6:24 p.m. by Don Naser and seconded by Richard Orr to go out of the Closed Meeting. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.**

There was further discussion in regards to the proposed school year calendar options. Board members asked if absenteeism was considered and if the proposed calendars were best for kids or was it developed based on what was best for teachers and parents? After some discussion, the Board leaned toward calendar option #1.

**ITEM #7. – ACTION ITEMS. A motion was made by Jack Hansen and seconded by Tom Hales to approve Larry Morwood as the Building Officer for Sevier School District and to receive a compensation salary adjustment. Motion passed unanimously.**

A motion was made by Don Naser and Richard Orr to authorize the Superintendent and Business Administrator to award construction jobs of a reasonable bid amount and approve change orders prior to Board approval. Motion passed unanimously.

A motion was made by Don Naser and seconded by Jack Hansen to approve Cedar Ridge High School change order #1 and Koosharem Elementary change order #2 as presented. Motion passed unanimously.

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A motion was made by Jack Hansen and seconded by Richard Orr to approve the investment policy with Contango Capital Investors, Inc., which is a subsidiary of Zions Bank. Motion passed unanimously.

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A motion was made by Jack Hansen and seconded by Richard Orr to change the time of the December 11, 2013, Board Work Session from 12:00 p.m. to 10:00 a.m. Motion passed unanimously.

A motion was made Jack Hansen and seconded by Don Naser to approve Patrick Wilson as a construction consultant for the Richfield High School building project. Motion passed unanimously.

A motion was made at 6:37 p.m. by Jack Hansen and seconded by Don Naser to adjourn the meeting. Motion passed unanimously.

*I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 11<sup>th</sup> day of December 2013. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.*

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*Chad W. Lloyd, Business Administrator*